



Camp Leader (Seasonal) – June 29th to Aug 28th (\$17/hr)

Company Overview

The Seton Homeowners Association (Seton HOA) is a not-for-profit organization dedicated to managing, maintaining, and operating community amenities. The Seton HOA oversees a state-of-the-art, 14,000-square-foot facility located on a six-acre site, designed to be a vibrant hub where residents can connect, play, and explore. The facility, known as The Block features versatile multi-use rooms suitable for activities such as meetings, parties, events, and fitness classes, as well as enhanced gathering spaces and a mini gymnasium. The surrounding six-acre park offers a variety of outdoor amenities, including a splash park, casual skating area, fire pit, hockey rink, basketball hoops, tennis/pickleball courts, a playground, picnic shelters, an amphitheater, and additional gathering spaces. This thoughtfully designed space will provide countless opportunities for residents to come together and enjoy their community.

The Seton HOA fosters a unique environment characterized by a dedicated and highly skilled workforce, grounded in mutual respect. Every employee contributes essential and measurable skills that help achieve the organization's strategic goals. Prioritizing safety, employees are committed to consistently meeting and surpassing quality standards in all their activities to exceed the expectations of Seton HOA's customers.

Position Summary

The Summer Camp Leader is a hands-on position that reports directly to the Day Camp Coordinator. Day Camp Leader will work directly with campers (ages 5-12) while supporting the Camp Coordinator to deliver safe, engaging, and memorable camp experiences. **Successful candidates must be available to work during the day. Weekend and evening work will also be required from time to time to assist with special events, and to conduct team meetings.**

Key Responsibilities

- Lead and supervise a variety of recreational activities, games, crafts, and outdoor play for campers aged 5-12.
- Support the Camp Coordinator in implementing daily schedules and group transitions.
- Ensure the safety, inclusion, and well-being of all participants.
- Foster a fun, respectful, and welcoming camp environment.
- Assist with daily set-up, clean-up, attendance tracking, and activity prep.
- Communicate positively with campers, fellow staff, and occasionally with parents/guardians.
- Be an enthusiastic and reliable team player

Qualifications

- Must be 18 years of age or older.
- Valid Standard First Aid and CPR-C certification (must be valid through summer).
- Clear Police Information Check with Vulnerable Sector Screening.
- Experience working with children in a recreational, camp, or school setting.
- Comfortable leading both indoor and outdoor activities.
- Strong communication, leadership, and teamwork skills.

Assets (Preferred but not required)

- Previous experience in camp or child care settings.
- Background in recreation, education, or child/youth development.

To Apply

Interested applicants are asked to submit a resume and cover letter detailing relevant experience, qualifications, and hourly wage expectations to the Lifestyle Coordinator by emailing: resumes@setonhoa.ca by March 31, 2025. The successful candidate will be required to provide a clear background check prior to the first day of employment. Only those applicants who are being considered for an interview will be contacted.